



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

*An Autonomous Institution of the University Grants Commission*

# *Certificate of Accreditation*

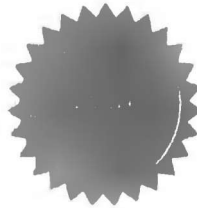
*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Ramsaday College  
Howrah, affiliated to University of Calcutta, West Bengal as  
Accredited*

*with CGPA of 2.66 on four point scale*

*at B grade*

*valid up to April 20, 2017*

*Date : April 21, 2012*



*HARAMPAN*  
*Director*

# **PEER TEAM REPORT ON**

## **Institutional Re-accreditation of**

**RAMSADAY COLLEGE**

**P. O. AMTA, DISTRICT – HOWRAH (WEST BANGAL) – 711 401**

**Dates of Visit : 26<sup>th</sup> - 28<sup>th</sup> March 2012**



**National Assessment & Accreditation Council  
Jnana Bharthi, P.O. Box No. 1075, Nagar Bhavi  
Bangalore – 560 072**

**PEER TEAM REPORT**  
**ON**  
**Institutional Reaccreditation of**  
**Ramsaday College,**  
**Amta, District Howrah, West Bengal - 711 401**

Section I: GENERAL	Information
1.1. Name & Address of the Institution:	Ramsaday College, Amta, Howrah District, West Bengal – 711 401
1.2. Year of Establishment:	1946
1.3. Current Academic Activities at the Institution (Numbers):	UG: 6
• Faculties / Schools:	Arts, Commerce, Science.
• Departments / Centres:	Arts – 10; Science – 9; Commerce – 1
• Programmes / Courses offered:	UG: B.A. Hons, B.A. Genl, B.Com Hons, B.Com Genl, B.Sc Hons, B.Sc Genl
• Permanent Faculty Members:	Male: 18; Female: 4; Total: 22
• Permanent Support Staff:	16
• Students:	UG: 3060
1.4. Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> <li>• Rural based and second oldest college in the district</li> <li>• Nearly half of the students are girls</li> <li>• Serving economically backward communities</li> </ul>
1.5. Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	26 <sup>th</sup> – 28 <sup>th</sup> March, 2012
1.6. Composition of the Peer Team which undertook the on-site visit:	
Chairperson	Prof. M. Gangadhara Rao Former Vice Chancellor, GITAM University, # 7-35/2, Vadapalem, Rushikonda, Visakhapatnam – 530 045, Andhra Pradesh.
Member	Prof. Harish C. Sharma Department of History, Guru Nanak Dev University, Amritsar – 143 005, Punjab.
Member Co-ordinator	Prof. R.L. Mathur, Principal, Lachoo Memorial College of Science & Technology, A – Sector Shastri Nagar, Jodhpur – 342 003, Rajasthan
NAAC Officer:	Dr. Ganesh Hegde, Assistant Adviser. (NAAC). Opposite to National Law School of India University Nagarbhavi, Bangalore – 560 072.

*[Signature]*  
28/3/2012

<b>Section II:</b> <b>CRITERION WISE</b> <b>ANALYSIS</b>	<b>Observations (Strengths and /or Weaknesses) on Key-Aspects</b> <i>(Please limit to three major ones for each and use telegraphic language</i> <i>(It is not necessary to indicate all the three bullets each time; write only</i> <i>the relevant ones)</i>
<b>2.1 Curricular Aspects:</b>	
<b>2.1.1. Curricular Design &amp; Development:</b>	<ul style="list-style-type: none"> <li>• Being an affiliated college, no freedom to design course curriculum.</li> <li>• Add on non-credit courses may be introduced to improve employability of students.</li> <li>• Consultation with academicians and industry executives should be sought in designing non-credit courses.</li> </ul>
<b>2.1.2. Academic Flexibility :</b>	<ul style="list-style-type: none"> <li>• Fourteen Hons and twenty Genl core subjects are available in the three streams of Arts, Commerce and Science providing for 70 subject combinations.</li> <li>• All the UG Programmes are being run in the annual system.</li> </ul>
<b>2.1.3. Feedback on Curriculum:</b>	<ul style="list-style-type: none"> <li>• Only final year students give feedback in the prescribed format.</li> <li>• Feedback is scrutinized by the academic committee and placed before the Governing body and in the curriculum workshops for taking decisions.</li> <li>• Feedback may also be taken from first and second year students.</li> </ul>
<b>2.1.4. Curriculum Update:</b>	<ul style="list-style-type: none"> <li>• Syllabus is revised by the affiliating University normally once in two to three years.</li> <li>• Last revision made in July 2010.</li> <li>• The guidelines of statutory bodies i.e. UGC and State Council for Higher Education are usually followed by the affiliating University and the college.</li> </ul>
<b>2.1.5. Best Practices in Curricular Aspects (If any):</b>	<ul style="list-style-type: none"> <li>• Five new Honours courses and nine general courses at under graduate level have been started after first accreditation.</li> </ul>
<b>2.2. Teaching-Learning &amp; Evaluation:</b>	
<b>2.2.1. Admission Process and Student Profile.</b>	<ul style="list-style-type: none"> <li>• Transparent system of admissions based on merit.</li> <li>• Reservation for SC/ST/OBC and physically challenged students strictly adhered to.</li> <li>• All the rules and regulations relating to admissions are included in the college information brochure and website.</li> <li>• The Admissions Committee comprising teaching and non teaching staff and student representatives supervise and control the whole process of the admissions.</li> <li>• Most of the students are from economically poor sections of the society.</li> </ul>
<b>2.2.2. Catering to the Diverse Needs:</b>	<ul style="list-style-type: none"> <li>• Remedial coaching for SC/ST/OBC and other slow learners is introduced with UGC assistance.</li> <li>• It offers programmes relating to all the three streams of science, commerce and arts.</li> <li>• Tutorial system may be introduced since the existing teacher student ratio is more than 1:40.</li> </ul>

  
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2.2.3. Teaching-Learning Process:	<ul style="list-style-type: none"> <li>• College has its own information brochure published at the beginning of year which includes academic calendar.</li> <li>• Lesson plans are prepared in advance by faculty.</li> <li>• Teachers fill their self appraisal reports at the end of every year.</li> <li>• Chalk and talk method is the dominant method of teaching of all the departments.</li> <li>• Some departments make use of charts and models and English department makes use of audio visual technique occasionally. History department organizes educational tours to historical sites.</li> </ul>
2.2.4. Teacher Quality:	<ul style="list-style-type: none"> <li>• Ninety percent of teachers are computer literate.</li> <li>• Teachers are appointed through College Service Commission.</li> <li>• Only 22 teaching posts are filled out of 38 sanctioned. The gap is filled by the part time teachers, contractual teachers and guest lecturers appointed by the college.</li> <li>• There are 14 per cent Ph. D. holders including the Principal and six per cent teachers have M.Phil. as their highest qualification.</li> <li>• Encouragement given to teachers to participate in faculty development programmes; to obtain research projects; to submit/publish research papers and to pursue doctoral research.</li> </ul>
2.2.5. Evaluation Process and Reforms:	<ul style="list-style-type: none"> <li>• College conducts unit and mid term tests. Evaluated scripts are shown to students to rectify their mistakes.</li> <li>• Evaluation methods are communicated to students through information brochure and class room interaction.</li> <li>• Final examination results are displayed on notice boards.</li> <li>• Students not satisfied with the evaluation of their answer scripts can approach the Principal.</li> </ul>
2.2.6. Best Practices in Teaching-Learning and Evaluation (If any):	<ul style="list-style-type: none"> <li>• Organisation of departmental seminars.</li> <li>• Educational tours are organized.</li> <li>• Some departments publish magazines and arrange wall magazines.</li> </ul>
<b>2.3. Research, Consultancy &amp; Extension:</b>	
2.3.1. Promotion of Research:	<ul style="list-style-type: none"> <li>• Research Committee has been set up with principal as chairman and faculty members to oversee research activities.</li> <li>• Teachers are encouraged to engage in research oriented activities.</li> <li>• Limited college fund available for research.</li> <li>• Limited research at individual teacher level.</li> </ul>
2.3.2. Research and Publication output:	<ul style="list-style-type: none"> <li>• Eight research projects financed by ISI, UGC, DST, CSIR were completed in the departments of zoology, chemistry and history in last five years and there are three on-going Minor research projects financed by UGC in the departments of history, chemistry and commerce.</li> <li>■ Thirty papers were published in the last three years in national and international journals.</li> <li>• Principal and a senior teacher are serving as reviewers for international journals.</li> </ul>
2.3.4. Extension Activities:	<ul style="list-style-type: none"> <li>• Active NSS and NCC wings.</li> <li>• Programmes for malaria prevention; plantation; first aid; anti-drug addiction; AIDS awareness; health checkup and blood donation are organized. College neighborhood network is being developed through participation of teachers and students in times of calamity.</li> </ul>

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2.3.5. Collaborations:	<ul style="list-style-type: none"> <li>• Community Health Centre run by college.</li> <li>• Arrangement of seminars in collaboration with different universities and reputed institutions.</li> <li>• International research project by a senior teacher in collaboration with Seoul National University, South Korea.</li> </ul>
2.3.6. Best Practices in Research, Consultancy & Extension (If any):	<ul style="list-style-type: none"> <li>• Various camps have benefitted the neighborhood community and created social awareness among students.</li> </ul>
<b>2.4. Infrastructure and Learning Resources</b>	
2.4.3. Physical Facilities for Learning:	<ul style="list-style-type: none"> <li>• Physical facilities available for teaching, and office are satisfactory.</li> <li>• Separate auditorium for accommodating college seminars was constructed.</li> <li>• UGC grant for construction of gymnasium and its equipment is received.</li> <li>• More than Rs. 1 crore was received from DPI for building purpose; Rs. 30 lakhs from UGC for construction of women's hostel; construction is in progress, Rs. 25 lakhs from UGC for purchasing equipment</li> </ul>
2.4.2. Maintenance of Infrastructure:	<ul style="list-style-type: none"> <li>• Budget allocation for maintenance of infrastructure is provided.</li> <li>• Maintenance of the infrastructure needs to be improved further.</li> </ul>
2.4.3. Library as a Learning Resource:	<ul style="list-style-type: none"> <li>• Library has nearly 23000 books and on an average 9 faculty members and 74 students visit the library every day.</li> <li>• Photocopy facility and internet facility are provided.</li> <li>• Library is partly computerized. It is operating Earn While You Learn Scheme for the benefit of needy students.</li> </ul>
2.4.4. ICT as Learning Resource:	<ul style="list-style-type: none"> <li>• 76 computers are available. The number of computers with internet facility needs to be increased further to meet growing requirements of teachers and students.</li> <li>• Few Overhead and LCD projectors are available for class rooms. Number of LCD projectors to be increased.</li> <li>• College has its own website which requires to be more comprehensive and updated.</li> </ul>
2.4.5. Other Facilities:	<ul style="list-style-type: none"> <li>• Staff room for all teachers; canteen for students and staff and water coolers connected with aqua guard are available.</li> <li>• Construction of Girls hostel with UGC grant in progress.</li> </ul>
2.4.6. Best Practices in the development of Infrastructure and Learning Resources (If any):	<ul style="list-style-type: none"> <li>• Appreciable built up area created after first accreditation.</li> </ul>
2.5.1. Student Progression :	<ul style="list-style-type: none"> <li>• University examination result for UG programmes is around 85 %.</li> <li>• The drop out rate of students is above 30 percent which is fairly high.</li> <li>• Attendance of students in classes is very poor in most of the programmes. Management should take immediate steps to check this.</li> </ul>
2.5.2. Student Support :	<ul style="list-style-type: none"> <li>• Students belonging to economically backward families are provided financial assistance.</li> <li>• Earn while you Learn Scheme is in operation to help needy students.</li> <li>• College has Career guidance cell, Anti- ragging cell and Grievance</li> </ul>

  
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	<p>redressal cell.</p> <ul style="list-style-type: none"> <li>• Counseling and placement activities are to be strengthened.</li> </ul>
2.5.3. Students Activities:	<ul style="list-style-type: none"> <li>• College alumni is active but their association is yet to be registered.</li> <li>• Students contribute to wall magazines and departmental magazines.</li> <li>• Student Council formed on the basis of annual elections.</li> </ul>
2.5.4. Best Practices:	<ul style="list-style-type: none"> <li>• The alumni take active part in college programmes.</li> <li>• Introduction of Earn while you Learn Scheme for needy students.</li> <li>• Financial assistance to economically backward students.</li> </ul>
<b>2.6. Governance and Leadership:</b>	
2.6.1. Institutional Vision and Leadership:	<ul style="list-style-type: none"> <li>• Vision and mission is clearly stated.</li> <li>• Governing body includes the representatives of government, university, teaching ,non-teaching staff and students.</li> <li>• The management, through its policy of decentralization, distribute responsibilities among all teachers, non teaching staff and student community through various sub-committees.</li> <li>• Management is committed to the development of socio-economically weak and educationally backward community of the area.</li> </ul>
2.6.2. Organisational Arrangements:	<ul style="list-style-type: none"> <li>• The organizational structure is well defined.</li> <li>• The governing body determine policies, undertake development, exercise general control and maintain governance of college.</li> </ul>
2.6.3. Strategy Development and Deployment:	<ul style="list-style-type: none"> <li>• Plans and policies are finalized in the governing body which consists of representatives of all stakeholders.</li> <li>• Feedback collected from students, is utilized by college for academic and administrative progress.</li> </ul>
2.6.4. Human Resource Management:	<ul style="list-style-type: none"> <li>• Full time faculty are recruited by College Service Commission and allotted to the College. Full time non teaching staff are appointed by the State Government and are allotted to the College. Part time teaching &amp; non teaching staff are appointed by the College.</li> <li>• Teachers are encouraged to attend the Faculty Development Programs, Seminars, Workshops and Conferences .</li> <li>• A Staff welfare fund is set up by the full time staff to provide loans to needy members.</li> <li>• Large number of part time and guest lecturers dilute commitment.</li> </ul>
2.6.6. Best Practices:	<ul style="list-style-type: none"> <li>• Concern for quality improvement.</li> <li>• Support for disadvantaged communities.</li> </ul>
2.7.1. Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>• Quality Assurance Cell is setup with Principal as Chairperson to assure quality sustenance in the institution.</li> <li>• Some steps are taken towards quality assurance within the academic and administrative systems.</li> </ul>
2.7.2. Inclusive Practices:	<ul style="list-style-type: none"> <li>• The UGC norms regarding admission procedure providing for reservation for SC/ST/OBC/Physically challenged groups is strictly followed.</li> <li>• College assists the students in getting scholarships from government and other agencies.</li> <li>• Recruitment process provides for reservation for all the disadvantaged communities.</li> </ul>
2.7.3. Stakeholder Relationships:	<ul style="list-style-type: none"> <li>• All the stake holders are given due importance in planning and implementation of academic programs.</li> <li>• Good relations are maintained with all the stake holders.</li> </ul>

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### Section – III: OVERALL ANALYSIS

3.1. Institutional Strengths:	<ul style="list-style-type: none"> <li>• Rural based college where students from the surrounding areas have the unique opportunities to study.</li> <li>• Already accredited and has come for re accreditation.</li> <li>• Bonds with local communities.</li> <li>• Genuine concern for disadvantaged communities in student admissions.</li> </ul>
3.2. Institutional Weaknesses:	<ul style="list-style-type: none"> <li>• Out of 38 permanent teaching positions 16 are vacant i.e. nearly 42%. Along with 22 full timers, the college has 58 part time/contractual/guest teachers whose institutional commitment is limited.</li> <li>• Teaching method is mostly chalk and talk.</li> <li>• Desire for innovation, creativity and change is very much limited.</li> <li>• Resource generation is not satisfactory in view of the economic conditions of the surrounding localities.</li> <li>• The dropout rate in UG Programs is 30 % which is very high . The student attendance in classes is very poor.</li> </ul>
3.3. Institutional Opportunities:	<ul style="list-style-type: none"> <li>• The college can become Model College in the region by taking appropriate steps.</li> <li>• PG Courses on regular basis may be explored.</li> <li>• Scope for starting management program at under graduate level exists.</li> <li>• More employment oriented programs can be started.</li> <li>• Since the college is located only 50 kilometers away from Kolkata, several financial and academic opportunities can be explored.</li> </ul>
3.4. Institutional Challenges:	<ul style="list-style-type: none"> <li>• Students' proficiency in English language is to be improved.</li> <li>• The dropout rate is very high with 30% and it is to be taken care of immediately.</li> <li>• Placement activity is to be strengthened .</li> <li>• Donations from alumni and the public are to be explored vigorously.</li> </ul>

*Neelam*  
28/3/2012



## SECTION IV

### Recommendations for Quality Enhancement of the Institution

- Take immediate step to improve student attendance in class room and to reduce dropout rate.
- Generate more funds from M.P./M.J.A LAD funds; alumni; industrialists and from the neighboring communities.
- The college must establish a language laboratory to improve students' communicative skills in English.
- Introduce soft skill and job oriented programs. The college should approach the UGC to introduce job oriented Add On courses on top priority basis.
- Infrastructure for class rooms and sports are to be further improved.
- Strengthen the library further by acquiring latest books and journals
- Increase number of computers with internet in each department and should be available to staff and students.
- Use of audio visual aids in class rooms is to be encouraged.
- Departmental libraries with internet facility are to be started in all the departments with books mostly useful to students.
- Starting of women oriented programs to cater to specific needs of region may be explored
- Teachers may be given incentives financial and non financial - to publish research papers in reputed national and international journals and to acquire Ph.D.degrees.
- Teachers to be encouraged further to get minor and major research projects from UGC, CSIR, and ICSSR etc.
- All teachers without Ph.D qualification are to be encouraged and insisted upon to get themselves registered for Ph.D immediately.
- Registered alumni association is to be started.
- Fill the vacant teaching posts and reduce the number of part timers.
- Introduce PG Courses of MA in English, Economics, History; M.Sc in Physics, Chemistry, Mathematics; M.Com and M.B.A on regular basis in a phased manner.

I agree with the Observations of the Peer Team as mentioned in this report.



Seal of the Institution

Signature of the Head of the Institution

*Anup Kumar Sikda*  
28/03/2012  
Dr. Anup Kumar Sikda,  
Secretary and Principal  
RAMSADAY COLLEGE, AMT,  
Howrah-711401

Signatures of the Peer Team Members:

Name	Designation	Signature with date
Prof. M. Gangadhara Rao	Chairperson	<i>[Signature]</i> 28/3/2012
Prof. R.L. Mathur	Member / Member Co-ordinator	<i>[Signature]</i> 28/3/2012
Prof. Harish C. Sharma	Member	<i>[Signature]</i> 28/3/2012
Dr. Ganesh Hegde	NAAC Co-ordinator	

Place: Amt, Howrah, West Bengal, India

Date: 28/3/2012